

**CITY OF BRANDON  
REGULAR CITY COUNCIL MEETING MINUTES  
November 6<sup>th</sup>, 2023**

The City Council of Brandon, Iowa, met in regular session on Monday, November 6<sup>th</sup>, 2023, at Brandon City Hall. Mayor Guy Stacy called the meeting to order at 5:30 PM. Council members present: Michael Brown, Jill Routier, Brian Thomas, and Kelly Thomas. Absent: Patrick Lehman.

Motion by K. Thomas, second by B. Thomas to approve the agenda. All ayes. Motion carried.

Motion by B. Thomas, second by Routier to approve the minutes of the October 9<sup>th</sup>, 2023, regular city council meeting. All ayes. Motion Carried.

Motion by Routier, second by Brown, to approve payment of bills. All ayes. Motion carried.

<b>Claims Submitted for Payment November 6, 2023</b>		
<b>Warrants Written Since October 9, 2023 City Council Meeting</b>		
Payroll	\$ 5,424.76	Wages
IPERS	\$ 1,020.10	Pension Contribution
EFTPS	\$ 1,342.15	Social Security, Medicare, Federal Tax
Banklowa	\$ 30.30	ACH Service Fee
Treasurer, State of Iowa	\$ 236.35	October Water Excise Tax
<b>Claims Presented October 9, 2023</b>		
Alliant Energy	\$ 2,384.99	Electric & Gas Utilities
Arnold Motor Supply	\$ 458.98	12V AGM Valve Regulator
Banklowa	\$ 465.70	Backhoe Principal & Interest
Buchanan County Tourism Bureau	\$ 150.00	Membership
Casey's General Store	\$ 275.29	Fuel
Fehr Graham	\$ 2,625.00	Water System Study Partial Payment
Gordan Flesch Company	\$ 33.03	Printer Base Meter
gWorks	\$ 8,238.00	Accounting Software
IA Municipal Solutions LLC	\$ 250.00	Wastewater Affidavit Operator
Iowa Rural Water Association	\$ 305.00	Membership
Joe Enos	\$ 50.00	Cell Phone Reimbursement
John Deere Financial	\$ 163.84	Pump, Misc Supplies
Keystone Laboratories	\$ 574.75	Water & Wastewater Testing
Kluesner Construction, Inc	\$ 8,380.00	East St, Ethal/North Intersection, Miller St Patching
Menards-Marion	\$ 151.92	Painting Supplies
Oelwein Publishing	\$ 235.88	Publish Minutes
Thomas Repair	\$ 1,016.64	City Truck Repair
Visa	\$ 240.78	Microsoft Office, Tax Forms, Postage
Waste Management	\$ 2,447.59	Garbage & Recycling Contract
Windstream	\$ 198.64	Phone & Internet
<b>Total</b>	<b>\$ 36,699.69</b>	

Motion by B. Thomas, second by Routier, to accept and file the Buchanan County Sheriff's record of performance. All ayes. Motion carried.

Motion by B. Thomas, second by Brown, to accept and file the treasurer's report. All ayes. Motion carried.

The Council reviewed and set the terms required by the City for the sale of 707 South St.

The City of Brandon is now accepting Sealed Bids for the purchase of 707 South St. The Council is accepting Sealed Bids until Friday, January 5<sup>th</sup>, 2024, and then will review the bids at its regular scheduled meeting on Monday, January 8<sup>th</sup>, 2024. Bids must be a minimum of \$3,500, in addition, the buyer will pay all closing fees. For further information about the terms and conditions required for this property once purchased, please inquire at the Brandon City Hall.

The Council reviewed the list of Nuisance Properties who received letters, and determined who has complied and who needs further steps taken.

12 month review, discussed among the council and mayor, of the city clerk.

Motion by B. Thomas, second by Routier to approve pay increase for the City Clerk, starting on November 14, 2023. All Ayes. Motion carried.

Motion by B. Thomas, second by K. Thomas, to adjourn the meeting. All Ayes. Motion carried. Meeting adjourned at 7:05 pm.

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Guy Stacy, Mayor

ATTEST

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Kandi Tesar, City Clerk