

CITY OF BRANDON
REGULAR CITY COUNCIL MEETING MINUTES
NOVEMBER 14, 2022

The City Council of Brandon, Iowa, met in regular session on Monday, November 14, 2022, at Brandon City Hall. Mayor Guy Stacy called the meeting to order at 5:30 PM. Council members present: Jill Routier, Brian Thomas, and Kelly Thomas. Absent: Michael Brown, Patrick Lehman.

Motion by B. Thomas, second by K. Thomas approve the agenda. All ayes. Motion carried.

Motion by K. Thomas, second by B. Thomas, to approve the minutes of the October 10, 2022, regular city council meeting and November 2, 2022, special city council meeting. All ayes. Motion carried.

Motion by B. Thomas, second by Routier, to approve payment of bills. All ayes. Motion carried.

Warrants Written Since October 10, 2022, City Council Meeting		
Payroll	\$ 4,446.28	Wages
IPERS	\$ 863.42	Pension contribution
EFTPS	\$ 1,157.71	Social security, medicare, federal tax
Treasurer, State of Iowa	\$ 243.42	Excise tax
BankIowa	\$ 32.25	ACH service fee
Claims Presented for November 14, 2022		
Acess Systems	\$ 151.68	Copier contract
Alliant Energy	\$ 2,462.19	Electric & gas utilities
Arnold Motor Supply	\$ 438.83	Batteries, shrink tube, light, tubing
BankIowa	\$ 465.70	Backhoe principal & interest
Bob Cue	\$ 400.00	Mowing contract
Brown Supply	\$ 220.00	Traffic cones
Buchanan County Auditor	\$ 4,603.50	Contract law enforcement
Casey's General Store	\$ 264.27	Fuel
Center Point Auto Parts	\$ 556.13	Oil & filters
Fehr Graham	\$ 2,975.00	Water system study
gWorks	\$ 4,709.00	Annual license fee & support agreement for SimpleCity
Hawkins, Inc.	\$ 483.04	Chlorine
IA Municipal Solutions LLC	\$ 250.00	Wastewater affidavit operator
Iowa Rural Water Association	\$ 225.00	Membership dues
John Deere Financial	\$ 234.09	Gloves, jacket, sweatshirt, sealant, bolts, fittings, baking
Joseph Enos	\$ 50.00	Cell phone reimbursement
Keystone Laboratories	\$ 266.00	Water & wastewater testing
K & W Coatings LLC	\$ 4,250.00	Wash exterior of water tower
Larry McCardle	\$ 20.00	Water & wastewater testing
Menards	\$ 187.44	Fuel mix, strap, tarp, cleaning supplies
Oelwein Publishing	\$ 108.76	Publish minutes
Office Towne, Inc.	\$ 31.26	Paper towels
Peters & Longmuir, PLC	\$ 533.31	Legal services
Raco	\$ 450.00	AlarmAgent service contract
Titan Machinery	\$ 95.25	Rear view mirror
Treasurer, State of Iowa	\$ 258.34	Water excise tax
Vern's True Value	\$ 63.05	Weed wacker parts
Visa	\$ 100.00	Microsoft office
Waste Management	\$ 2,795.84	Garbage & recycling contract

Wending Quarries, Inc.	\$ 88.42	Road stone
Windstream	\$ 173.24	Phone and internet
Total	\$ 34,652.42	

Motion by B. Thomas, second by K. Thomas, to accept and file the Buchanan County Sheriff's record of performance. All ayes. Motion carried.

Motion by B. Thomas, second by Routier, to accept and file the treasurer's report. All ayes. Motion carried. City council discussed the need to review water and sewer rates.

The city council discussed the cost of repairs to a sanitary sewer service at 404 Main Street. The city council agreed to direct the city attorney to send bills for the repair to the property owner.

The city council discussed dangerous building abatements sent to 606 Main Street and 707 South Street. Court dates have been set for both properties. The city may need to discontinue the abatement for 606 Main Street if the property has been sold.

Motion by Routier, second by K. Thomas, to approve Resolution 2022-1101: Resolution Approving the Hiring of City Clerk/Treasurer And Setting Salary. Ayes: Routier, B. Thomas, K. Thomas. Nays: None. Motion carried. Kandi Tesar will receive a performance review after six months. The City will provide training as needed. Office hours will be 1:00-5:00 PM on Monday and 8:30-12:30 & 1:00-5:00 on Tuesday and Thursday.

Motion by K. Thomas, second by Routier, to approve Resolution 2022-1102: Resolution Entering Into a Water Utility Vendor Agreement With Operation Threshold For The Low-Income Household Water Assistance Program. Ayes: Routier, B. Thomas, K. Thomas. Nays: None. Motion carried.

Motion by K. Thomas, second by B. Thomas, to approve the liquor license for Phat's Pub and Grub. All ayes. Motion carried.

Public works employee Joe Enos reported the truck is ready to plow. He will get bales of straw to cover the water main in the ditch.

The mayor reported a parcel of land near the bike trail will be coming up for auction. Buchanan County Conservation inquired if the city would be interested in purchasing the property for a park and offered to assist with a REAP grant if the city purchased the property. The city council was not interested in purchasing the property at this time.

The city clerk reported on two budget training opportunities.

Motion by K. Thomas, second by B. Thomas, to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 6:30 PM.

Guy Stacy, Mayor

ATTEST

Chris Even, City Clerk