

CITY OF BRANDON
REGULAR CITY COUNCIL MEETING MINUTES
JULY 11, 2022

The City Council of Brandon, Iowa, met in regular session on Monday, July 11, 2022, at Brandon City Hall. Mayor Guy Stacy called the meeting to order at 5:30 PM. Council members present: Michael Brown, Patrick Lehman, Jill Routier, Brian Thomas, and Kelly Thomas. Absent: None.

Motion by B. Thomas, second by Lehman, to approve the agenda. All ayes. Motion carried.

Motion by K. Thomas, second by Routier, to approve the minutes of the June 13, 2022, regular city council meeting. All ayes. Motion carried.

Motion by B. Thomas, second by K. Thomas, to approve payment of bills.

Warrants Written Since June 13, 2022, City Council Meeting		
Payroll	\$ 5,250.28	Wages
IPERS	\$ 674.02	Pension contribution
Treasurer, State of Iowa	\$ 513.00	State withholding
EFTPS	\$ 1,184.98	Social security, medicare, federal tax
Rick Ratchford, Inc.	\$ 1,875.00	Repair sewer main fitting
Banklowa	\$ 58.00	ACH service fee
Claims Presented for July 11, 2022		
Access Systems	\$ 151.68	Copier contract
Alliant Energy	\$ 2,633.26	Electric & gas utilities
B&B Farm Store, Inc.	\$ 21.98	Saw blades
Banklowa	\$ 465.70	Backhoe principal & interest
Buchanan County Auditor	\$ 4,603.50	Contract law enforcement
Casey's General Store	\$ 224.80	Fuel
Center Point Auto Parts	\$ 84.70	Oil
Fehr Graham	\$ 1,750.00	Water system study
Fusion Forward	\$ 219.98	Domain renewal, web hosting
Great Plains Survey, Inc.	\$ 200.00	Additional platting for "Parcel H"
Harris Cleaning	\$ 580.00	Sewer blowback cleaning on Main Street
Hatch Grading & Excavating, Inc.	\$ 7,649.09	Emergency sewer repair on Main Street
IA Municipal Solutions LLC	\$ 250.00	Wastewater affidavit operator
Iowa Department of Natural Resources	\$ 37.56	Annual water supply fee
Iowa League of Cities	\$ 398.00	Annual membership dues
Joseph Enos	\$ 50.00	Cell phone reimbursement
Keystone Laboratories	\$ 115.75	Water & wastewater testing
Larry McCardle	\$ 181.50	Install culvert, cleanup tree in park
Municipal Pipe Tool Company LLC	\$ 3,546.00	Emergency call, jet/vac cleaning & televising
Oelwein Publishing	\$ 94.00	Publish minutes
Peters & Longmuir, PLC	\$ 195.50	Legal services
Prinsco	\$ 1,713.60	15" non-perf pipe
Treasurer, State of Iowa	\$ 698.00	Sales and excise tax
Vern's True Value	\$ 180.00	Plate compactor rental
Visa	\$ 437.73	Microsoft office, stamps, bar grating
Waste Management	\$ 2,804.82	Garbage & recycling contract
Wendling Quarries, Inc.	\$ 367.20	Road stone
Windstream	\$ 172.22	Phone and internet
Total	\$ 39,381.85	

Motion by B. Thomas, second by Lehman, to accept and file the Buchanan County Sheriff's record of performance. All ayes. Motion carried.

Motion by K. Thomas, second by B. Thomas, to accept and file the treasurer's report. All ayes. Motion carried.

Lisa Kremer, Executive Director, was present to share updates and information on Buchanan County Economic Development Commission. Kremer introduced the new Communications Manager Molly Hocken.

Kremer also introduced Rob Heilmann, the new Tourism Director for Buchanan County Tourism.

The city council discussed repairs to a sewer service on Main Street. The city hired Hatch Grading & Excavating to investigate sink holes on Main Street. The sink holes were determined to have been caused by a collapsed sanitary sewer service. The City then had to hire Municipal Pipe Tool to clean and televise the city's sewer main. When the city gets an estimate to repair the street, all bills will be presented to the property owner for payment.

The city council has been asked to sign a release of right of first refusal for property owned by Leah Harp. The city has an option to purchase the property for a street right of way. The request will be sent to the city's attorney for further review.

The city council discussed violations of the city's dangerous building ordinance at 606 Main Street and 707 South Street. Motion by K. Thomas, second by Routier, to authorize the city attorney to begin legal proceedings to abate the dangerous buildings. All ayes. Motion carried.

The city's contract for sanitary sewer collection system maintenance has expired. The city council directed the city clerk to send out a request for proposals for a new maintenance contract.

The city council discussed the need for a plate compactor. Motion by Lehman, second by B. Thomas, to purchase a plate compactor in an amount not to exceed \$2,000. All ayes. Motion carried.

Motion by K. Thomas, second by Lehman, to allow the city clerk to attend the Iowa Municipal Professionals Institute in Ames on July 18-21. All ayes. Motion carried.

Motion by B. Thomas, second by Brown, to change city hall office hours to 1:00-5:00 on Monday and 8:00-12:00 & 1:00-5:00 on Tuesday and Thursday. All ayes. Motion carried.

Kristin Steiber addressed the city council regarding a lack of library services available to citizens in Brandon. The City of Brandon does not have a contract with the libraries in Buchanan County so Brandon residents are not allowed to use libraries in the county. The city council advised residents are able to get a library card at the Vinton or Center Point libraries. Steiber is working to set up a free book exchange in Brandon.

The city council discussed the status of nuisance abatements previously issued by the city.

The city clerk informed the city council the Iowa League of Cities meeting will be held in Waterloo this year in September.

Motion by K. Thomas, second by K. Lehman, to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 7:11 PM.

Guy Stacy, Mayor

ATTEST

Chris Even, City Clerk